

# Business Glossary V10

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 [now.informatica.com/Business-Glossary.html](https://now.informatica.com/Business-Glossary.html)

## Course Overview

Designed for end users who need to use the new Business Glossary user interface in their daily activities involving Data Stewards who maintain the Business Glossary, and for Administrator who will customize the glossary model, manage security, and import and export multiple glossaries. The course includes complete workflow - from creation to publishing & consumption of Glossary Assets. This course is applicable to software version 10.

## Objectives

After successfully completing this course, students should be able to:

- Create and customize a glossary
- Assign different roles and permissions to users
- Create, propose, and publish various Glossary Assets:
  - Category
  - Policy
  - Business Terms
  - Business Initiatives
- Execute approval workflow including 2 levels of voting
- Enable Email notification
- Import and Export glossary
- Use Business Glossary Desktop

## Target Audience

- End User, Steward, Administrator

## Prerequisites

- Familiarity with Informatica Data Quality

## Agenda

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## Module 1: Business Glossary Overview

- Business Glossary users
- Role of BG in Data Governance
- Business Glossary concepts

## Module 2: Exploring Business Glossary UI

- Library
- Library View
- Relationship View

## Module 3: Glossary Administration

- Business Glossary Architecture
- Glossary Administration Tasks
- Glossary Creation
- Configuring Default Approvers
- Glossary Customization

## Module 4: User and Role Administration

- User Management Process
- Glossary Security Workspace
- Permissions
- Roles
- Privileges
- Assigning Roles or Privileges
- Editing Roles or Privileges
- Role and Privilege Relationship

## Module 5: Creating and Publishing a Category

- Create a Category
- Propose a Category
- Review a Category
- Publish a Category

## Module 6: Creating and Publishing a Policy

- Create a Policy
- Propose a Policy
- Publish a Policy

## Module 7: Creating and Publishing a Business Term

- Create a Business Term
- Create additional Business Terms
- Create relationships
- Publish a Business Term

## Module 8: Creating and Publishing a Business Initiative

- Create a Business Initiative
- Propose a Business Initiative
- Publish a Business Initiative

## Module 9: Approval Workflow

- Approval Workflow Intervals
- Glossary Administrator Tasks
- Data Steward Tasks in approval process
- Approver Tasks in approval process
- Email notifications

## Module 10: Import and Export of Glossary

- Export file description.
- Conflict resolution
- Configure the glossary export properties
- Export Glossary Assets and Templates
- Import to transfer contents of a glossary to the current glossary
- Import templates

## Module 11: Business Glossary Desktop

- Use Business Glossary Desktop
- Configure Server settings
- Configure Preferences
- Configure Keyboard shortcuts

**QUESTIONS?**

**Instructor Led | Data Quality | 2 Days**